

## Applicants Paying into a Public Employee's Retirement System

If someone pays into a public employees' retirement system (State, Federal, County, city, etc) they will need additional approval from their government employer. The work card they are applying for is valid to work for five categories of license holders: security, private investigations, reposessor, process server and canine handler. **Paying into a government retirement is not an automatic denial, it only requires additional documentation.** Our agency requires written correspondence (email or a letter) and the following information must be included:

- The applicant's full name
- Government Job title
- Job description and duties associated with their job
- If email:
  - Must come directly from Manager/Supervisor/Director/HR Department government email address and emailed to [pilbinfo@pilb.nv.gov](mailto:pilbinfo@pilb.nv.gov)
  - Email signature to include Manager/Supervisor/Director/HR Department full name and title
- If letter:
  - Written on Department or Government agency letterhead
  - Signed by Manager/Supervisor/Director/HR Department

### **NAC 648.338 Employment of unlicensed persons: Restrictions; exemption. ([NRS 648.030](#), [648.140](#))**

1. Except as otherwise provided in subsection 2, a licensee may not employ an unlicensed person who is or becomes employed:

- (a) As a peace officer, as defined in [NRS 169.125](#);
- (b) By a federal, state or local law enforcement agency; or
- (c) In a position which makes the unlicensed person eligible to contribute to any public employees' retirement system.

2. Upon receipt of a written request for exemption, the Board may grant an exemption from the prohibitions set forth in subsection 1 if the Board finds that the private activities of the unlicensed person on behalf of the licensee would not create or tend to create:

- (a) A conflict of interest with his or her responsibilities to the public employer and his or her duty to discharge them; or
- (b) The possibility of a use of his or her position with the public employer for personal advantage in his or her private activities

Once received it will be reviewed and approved or denied by Executive Director.